



# APPRENTICESHIPS GUIDE 2022-23

The perfect start to your career

# WHAT CAN AN APPRENTICESHIP DO FOR ME?

**Apprenticeships are real jobs that include structured training. You will develop real working experience as you study towards a qualification that will boost your career prospects, all whilst getting paid.**

One of the key things employers look for is work experience which makes an apprenticeship an excellent way of improving your future employability. You will also develop many transferable skills that can be applied across a variety of sectors so you can consider a number of careers upon completion.

If you don't feel quite ready for an apprenticeship, we offer courses that will help you prepare for one. These courses are available in almost every area of study, ensuring you can develop the essential skills you'll need to succeed on an apprenticeship.

So take a look at the list of

apprenticeships we offer overleaf and think about what subject you would like to study and work in. You can contact us to find out more about our apprenticeships, and we will discuss your options, assess your suitability and help you into paid employment as quickly as possible!

Scan here to find out how our Careers and Employability Team can support you



## APPRENTICESHIP LEVELS

**There are various levels of apprenticeship to apply for depending on current skills and qualifications. These levels are similar to broader educational levels:**

Name	Level	Similar educational level
Intermediate	2	Five GCSE passes at grade 9-4
Advanced	3	Two A Level passes
Higher	4, 5, 6 and 7	Certificate of Higher Education and above
Degree	6 and 7	Bachelor's or master's degree

All apprenticeships include elements of on the job and off the job training leading to industry recognised standards or qualifications. Some apprenticeships will require an assessment at the end of the programme to assess the apprentice's ability and competence in their job role.



Apprenticeships offer excellent **progression opportunities**, whether you are looking to study further or climb the ranks within the workplace.

**90%** of apprentices get a job or go into further training after finishing an apprenticeship.



Apprenticeships allow you to **earn a salary** and take paid holiday.



To find out the most up to date minimum wage for apprenticeships, please visit [gov.uk/become-apprentice/pay-and-conditions](https://gov.uk/become-apprentice/pay-and-conditions). Some higher apprenticeships pay up to **£500** per week.

Apprentices are entitled to the minimum wage for their age if they are both aged 19 and over and have completed the first year of their apprenticeship.



Apprenticeships **increase your future earning potential**. Apprentices enjoy marked salary increases upon finishing their training.

**71%** of apprentices have an increased chance of earning a higher wage in the future.



The government has stated that all young people must stay in education or training until at least their **18<sup>th</sup> birthday**.

You have a choice about how to continue your education post-16, which could include an apprenticeship or traineeship.

# APPLYING FOR AN APPRENTICESHIP

We offer a range of apprenticeships in various sectors and work with over 1000 employers across Devon and beyond. Whether you want to work locally or travel further afield, we can help you find the dream job to start your career.

We are constantly updating our list of job vacancies available with employers who have approached us as their chosen training provider, and take pride in matching apprentices of all ages to the right job and employer.

Visit the apprenticeships page at **[southdevon.ac.uk](https://southdevon.ac.uk)** to search and apply for apprenticeships, or get in touch with our team to receive support with every stage of your application.

Apprenticeships are available to anyone over the age of 16 living in England. There are different entry requirements depending on the sector and job.

Scan here  
to view our  
apprenticeship  
vacancies



## FREYA WOOD

### Marine Engineering Apprentice at Princess Yachts

'I'm quite a hands-on learner, so to be doing practical tasks with my mentor there at hand is really helpful to me, as it's the best way that I learn.'

[apprenticeships@southdevon.ac.uk](mailto:apprenticeships@southdevon.ac.uk)

Freephone 08000 380 123

# APPRENTICESHIPS WE OFFER

These Level 2 and 3 apprenticeships are subject to change due to the fast moving pace of new opportunities. If we have not mentioned an apprenticeship of interest, please contact the Apprenticeships Team to discuss further.

Title	Level	Type	Location
<b>Automotive</b>			
Autocare Technician	2	Standard	Paignton
Motor Vehicle Service and Maintenance Technician (Light Vehicle)	3	Standard	Paignton
Vehicle Damage Paint Technician	3	Standard	Paignton
<b>Business and Professional</b>			
Accounts or Finance Assistant	2	Standard	Paignton
Assistant Accountant	3	Standard	Paignton
Business Administration	3	Standard	Paignton
Customer Service Practitioner	2	Standard	Paignton
HR Support	3	Standard	Paignton
Paralegal	3	Standard	Paignton
Team Leader/Supervisor	3	Standard	Paignton
<b>Catering</b>			
Production Chef	2	Standard	Paignton
<b>Computing</b>			
Information Communications Technician	3	Standard	Paignton
<b>Construction</b>			
Advanced Carpentry and Joinery	3	Standard	Paignton
Bricklayer	2/3	Standard	Paignton
Carpentry and Joinery- Site Carpentry	2	Standard	Paignton
Gas Engineering Operative	3	Standard	Paignton
Installation Electrician/Maintenance Electrician	3	Standard	Paignton
Painter and Decorator	2	Standard	Paignton
Property Maintenance Operative	2	Standard	Paignton
Roofer	2	Standard	Paignton

Title	Level	Type	Location
<b>Digital Media</b>			
Creative Content Producer	3	Standard	Paignton
Digital Marketer	3	Standard	Paignton
<b>Engineering</b>			
Engineering Technician (Machinist)	3	Standard	Paignton
Engineering Technician (Technical Support)	3	Standard	Paignton
Maintenance and Operations Engineering Technician (Electrical)	3	Standard	Paignton
Maintenance and Operations Engineering Technician (Mechanical)	3	Standard	Paignton
Utilities Engineering Technician- ICA (Instrumentation, Control and Automation)	3	Standard	Paignton
<b>Hair and Beauty</b>			
Beauty Therapist	2	Standard	Paignton
Hair Professional	2	Standard	Paignton
<b>Health</b>			
Adult Care Worker	2	Standard	Paignton
Healthcare Support Worker	2	Standard	Paignton
Lead Adult Care Worker	3	Standard	Paignton
Senior Healthcare Support Worker	3	Standard	Paignton



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Title	Level	Type	Location
<b>Hospitality</b>			
Hospitality Supervisor	3	Standard	Paignton
Hospitality Team Member	2	Standard	Paignton
<b>Marine</b>			
Boatbuilder	3	Standard	Kingswear
Composites Technician	3	Standard	Kingswear
Fisher	2	Standard	Kingswear
Furniture Manufacturer	2	Standard	Kingswear
General Welder (Arc Processes)	2	Standard	Kingswear
Marina and Boatyard Operative	2	Standard	Kingswear
Marine Engineer	3	Standard	Kingswear
<b>Sport</b>			
Community Sport and Health Officer	3	Standard	Paignton
School and Community Activator (Community Activator Coach)	2	Standard	Paignton
Outdoor Activity Instructor	3	Standard	Paignton
Personal Trainer	3	Standard	Paignton
<b>Supporting Teaching</b>			
Learning Mentor	3	Standard	Paignton

Please note that some of the apprenticeships listed are subject to approval and/or change.

Scan here  
to view our  
apprenticeship  
vacancies



# HIGHER APPRENTICESHIPS

At South Devon College, we currently offer a range of higher apprenticeships available from Levels 4–7, some of which contain Certificates of Higher Education, foundation degrees and bachelor's degrees. Programmes are developed with employers to ensure you gain relevant skills for the local market.

Higher apprenticeships offer a unique way of developing professional level, job specific skills while remaining in employment and earning a salary. You will have the opportunity to achieve graduate and postgraduate level qualifications with a chance to gain a professional accreditation and membership.

## Higher apprenticeships we offer

Title	Level	Type	Location
<b>Business and Professional</b>			
Associate Project Manager	4	Standard	Paignton
Chartered Manager Degree Apprenticeship	6	Standard	Paignton
Coaching Professional	5	Standard	Paignton
HR Consultant/Partner	5	Standard	Paignton
Operations/Departmental Manager	5	Standard	Paignton
Professional Accounting Taxation Technician	4	Standard	Paignton
<b>Computing</b>			
Data Analyst	4	Standard	Paignton
Network Engineer	4	Standard	Paignton
Software Developer	4	Standard	Paignton
<b>Engineering</b>			
Control Technical Support Engineer	6	Standard	Paignton
Electrical or Electronic Technical Support Engineer	6	Standard	Paignton
Engineering Manufacturing Technician	4	Standard	Paignton
Manufacturing Engineer	6	Standard	Paignton
Product Design and Development	6	Standard	Paignton



Title	Level	Type	Location
<b>Health</b>			
Healthcare Assistant Practitioner	5	Standard	Paignton
Hearing Aid Dispenser*	5	Standard	Paignton
Nursing Associate	5	Standard	Paignton
<b>Sport</b>			
Sports Coach	4	Standard	Paignton
<b>Supporting Teaching</b>			
Academic Professional	7	Standard	Paignton
Children, Young People and Families Practitioner	4	Standard	Paignton
Coaching Professional	5	Standard	Paignton
Learning Skills Teacher	5	Standard	Paignton
Youth Justice Practitioner	5	Standard	Paignton
<b>Tourism and Hospitality</b>			
Hospitality Manager	4	Standard	Paignton

Please note that some of the apprenticeships listed are subject to approval and/or change.

\*Completion provides eligibility to apply for registration with HCPC as a Hearing Aid Dispenser



# WHAT CAN EMPLOYING AN APPRENTICE DO FOR MY BUSINESS?

**Apprenticeships are an excellent way of re-invigorating your workforce and improving your bottom line. They can provide you with enthusiastic employees with the skills to have a lasting and positive impact on your company.**

Companies that employ apprentices see an increase in retention and loyalty, which means apprenticeships can form the cornerstone of your recruitment policy. Apprenticeships can be valuable to businesses of any size, whether you are a sole trader, small to medium enterprise or a multinational organisation.

Existing employees can also begin an apprenticeship, enabling them to receive advanced technical training and gain a formal qualification whilst still contributing to your business.

There is also a range of funding options and streams available; apprenticeships are fully-funded for an employee who is 16 to 18 years old, with government co-investment available for those who are 19 years old or older.

Taking on an apprentice doesn't have to be a daunting proposition. Our expert apprenticeship team can offer you a free consultation to explain the benefits it will bring, and will provide support every step of the way. So, to find out more, contact our team and grow your company today.



## DAN VEASEY

### Director at BVEC

'There are so many positives to employing an apprentice: the longevity of being able to train somebody in the ways that you like to work, and the relationship that you can build with them.'

[employers@southdevon.ac.uk](mailto:employers@southdevon.ac.uk)

Freephone 08000 380 123

# APPRENTICESHIP FUNDING

The table below explains the costs and incentives your business can expect when employing an apprentice:

Digital fund		Apprentices aged 16–18 years	Apprentices aged 19+
<b>All businesses with a wage bill of over £3million per annum</b>	<p>You must set up a digital account through which you pay in 0.5% of your wage bill to fund your apprenticeship fees.</p> <p>Fees vary depending on the programme being studied.</p>	<p>The government will pay a <b>£1,000</b> incentive per apprentice towards the fees, paid to the training provider to pass on to the employer.</p>	<p>There is no government contribution.</p>
<b>Businesses with 50+ employees and a wage bill of less than £3million per annum</b>	<p>You will be supported to set up a digital account.</p>	<p>The government will pay a <b>£1,000</b> incentive per apprentice towards the fees, paid to the training provider to pass on to the employer, and will also fund <b>95%</b> of the training for the apprentice. The business will fund the remaining <b>5%</b>.</p>	<p>The government will fund <b>95%</b> of the training for the apprentice. The business will fund the remaining <b>5%</b>.</p>
<b>Businesses with 49 employees or fewer and a wage bill of less than £3million per annum</b>	<p>You will be supported to set up a digital account.</p>	<p>The government will pay a <b>£1,000</b> incentive per apprentice towards the fees, paid to the training provider to pass on to the employer, and will also fund <b>100%</b> of the training for the apprentice.</p>	<p>The government will fund <b>95%</b> of the training for the apprentice. The business will fund the remaining <b>5%</b>.</p>

The Government will fully fund apprentices to achieve qualifications in English and maths if they do not meet the minimum standards: grade 4–9 in English and maths. This will not be deducted from the Digital Apprentice Service or require co-investment, and will be paid directly to the training provider.

If you are interested in becoming a South Devon Business Partner, please contact our team:



Freephone 08000 380 123,  
select Option 4



[employers@southdevon.ac.uk](mailto:employers@southdevon.ac.uk)



[southdevon.ac.uk/employers](https://southdevon.ac.uk/employers)

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## LIBBY GRANT

### Hair Stylist

'I decided to do an apprenticeship as I felt I needed more confidence to be able to get into a salon. The apprenticeship has really changed my life. I've gained so much experience in everything, not just to do with hairdressing. I feel I can go out and do so much more.'

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