

# South Devon College Careers Programme

Activity and Description		Target Groups	Gatsby Benchmark	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Pre-Entry	Open Events- see overleaf for details	Year 11	2, 3, 4, 7		☐	☐		☐							
	Welcome sessions- see overleaf for details	Year 11	2, 3, 4, 7					☐	☐	☐	☐	☐	☐		
	My Course- see overleaf for details	Year 11	3, 4, 6, 7											☐	
Personal Development & Tutorial	Initial Assessment- understanding your study programme, setting your aspiration, getting to know you	All full-time students	1, 2, 3, 4	☐											
	Work experience planning	All full-time students	3, 5, 6		☐										
	National Citizenship Service Programme	All 6th Form students	3, 4 and 5		☐										
	Careers and Employability Big Tutorial	All full-time students	3			☐									
	Digital Safety & Online Scams	All full-time students	3				☐								
	Employment Law, Money Matters & Loan sharks	All full-time students	3					☐							
	Goals and Aspirations workshop	All full-time students	3 and 4						☐						
	Mental Health Awareness and Coping with Stress	All full-time students	3							☐					
	Moving Out, Personal Finances and preparing your next steps	All full-time students	3 and 4							☐					
	Social Action/Volunteering and Enrichment including Duke of Edinburgh Award	All full-time students	3, 4, 5 and 6										☐		
Progression Planning	Group Sessions and survey completion	All full-time SDC students	2, 3, 7												
	Targeted follow-up and personal guidance support if you are unsure about next steps	All full-time SDC students	2, 3, 8				☐	☐							
	Enrolment support sessions	All full-time SDC students	2, 3, 8						☐						
	Targeted follow-up and personal guidance support for those unable to progress	All full-time SDC students	2, 3, 8							☐					
Employability	Part-Time Jobs Fair- a range of local employers visit looking to fill their seasonal vacancies. A great opportunity to test out your employability skills	All students	4, 5		☐				☐						
	Job Shop- CV assistance, job searching, interview techniques, careers and enterprise coaching	All students	3, 4, 5		☐	☐	☐	☐	☐	☐	☐	☐	☐		
Personal Guidance	Late application and transfer appointments and drop-ins	All students	3, 8	☐	☐										☐
	One-to-one booked appointments or drop ins	All students	3, 8	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
	EHCP Annual Reviews	Those with an EHCP	3, 8					☐	☐	☐	☐	☐	☐		
	Progression planning follow up appointments									☐	☐	☐	☐	☐	
Higher Education	Information Event	HE applicants	3, 4, 7			☐									
	UCAS workshops	Level 3 students	3, 7, 8				☐	☐							
	HE Masterclasses	Level 3 students	3, 7, 8				☐								
	UCAS Fair - Exeter Westpoint	All students	3, 7							☐					
	Student Finance Information Sessions	Level 3 students	3, 4, 7						☐						
	Research Showcase											☐			

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Other Events	National Careers Week	All students	2, 3, 4, 5, 8							[ ]					
	National Apprenticeship Week	All students	2, 3, 4, 5, 8						[ ]						
	International Women's Day	All students	3							[ ]					
	UK Parliament Week	All students	3			[ ]									
	Black History Month	All students	3		[ ]										
	Learn to Live	All students	3			[ ]									
	Pride Month	All students	3										[ ]		

This Careers programme has been developed in consultation with the HotSW Careers Hub, schools, South Devon College Senior Leadership Team and Governors having been informed by student and employer feedback. The programme aims to fulfil Gatsby Benchmarks and meet CDI's Career Development framework Which includes six learning areas.

## The eight benchmarks are:

1

A stable careers programme

2

Learning from career and labour market information

3

Addressing the needs of each pupil

4

Linking curriculum learning to careers

5

Encounters with employers and employees

6

Experiences of workplaces

7

Encounters with further and higher education

8

Personal Guidance

### Grow throughout life

Grow throughout life by learning and reflecting on yourself, your background, and your strengths.



### Explore possibilities

Explore the full range of possibilities open to you and learn about recruitment processes and the culture of different workplaces.



### Manage career

Manage your career actively, make the most of opportunities and learn from setbacks.



### Create opportunities

Create opportunities by being proactive and building positive relationships with others.



### Balance life and work

Balance your life as a worker and/or entrepreneur with your wellbeing, other interests and your involvement with your family and community.



### See the big picture

See the big picture by paying attention to how the economy, politics and society connect with your own life and career.



# South Devon College Careers Programme

We also embed our own Personal Development Programme throughout which focuses on the following skills, which are key employability and life skills:



Resilience



Independence



Confidence



Positive contribution



Respect for self and others



Digital

Each individual study programme offers a range of activities including attendance to external events, participation with community projects, visits from industry experts, work experience opportunities and LMI in the specific sector. These activities are informed by regular sector focus group meetings with industry leaders, research, sector networking and staff undertaking Continuous Professional Development.

## What is LMI?

Labour Market Information basically tells us what jobs are available and where. It also covers additional information such as average salaries, skill requirements and number of current or projected vacancies. It helps inform the career planning process if young people have exposure to many possible careers options including those which don't yet exist. The Pay Index is a great tool to help students and parents plan next steps and career progression.

## Kudos

Another resource used by the college and available to both students and parents is Kudos. It is a great interactive and up to date database of information on jobs, courses and pathways. It enables you to match your skills and interests to careers to create a shortlist and provides detailed information about each role, including study routes, average salary, number of available jobs, work patterns and much more.

<https://kudos.cascaid.co.uk/#/>

You can sign up using our unique licence code **workwork70**

## The Pay Index



Understand and compare your options after leaving school



Take the reports anywhere on your mobile or tablet



Learn all about the gender pay gap



An introduction to your potential take home salary



You can continue to use this app during university and at work

Sign up now by visiting:  
[thepayindex.com/hotsw/signup](https://thepayindex.com/hotsw/signup)  
or scan the QR code to set up your profile today!



Next Steps South West



SCAN ME

## Alumni

If you are a previous South Devon College student we really want you to join our alumni network on LinkedIn, your input and advice is valuable and can really support our current students to make informed decisions about their career pathways. Add us to your education history on your LinkedIn profile and take a look at our current alumni network on our LinkedIn page.

Our inclusive programme celebrates and promotes diversity recognising national events including Black History Month and Pride but also throughout the year via inspirational speakers from a range of backgrounds and wide-reaching life experiences. We also provide enhanced support and opportunities for care experienced, young adult carers and those with an EHCP to ensure all learners can make effective use of the programme to raise their aspirations and develop skills.

ALL students are entitled to personal guidance appointments to help them make sense of their options, plan their career pathway and understand their skills and identify areas for development at a time that best suits them. South Devon College has level 6 qualified careers guidance experts to ensure students receive the best possible service and are well informed about their options at each stage of their journey. Appointments can be booked through the Helpzone.



## South Devon College

CAREERS AND EMPLOYABILITY CENTRE

We also have a dedicated centre which focuses on developing employability skills, where students can access advice and support securing work experience, industry placement, volunteering, apprenticeships and part time jobs.

## Careers Leadership:

Careers Governor – Kate Doodson  
Enterprise Advisor – Sharron Robbie MBE  
Senior Leadership Careers link – Matthew Harbour  
Careers Leader FE – Jess Tucker