

South Devon College

Bursary Fund Application 2017-2018



For all ages, excluding Apprentices & Higher Education

For those with an earned household income of under £21,000*, before tax

*£18,000 if 19+ living with partner & no dependant children or £13,000 if 19+ living with no partner or dependant children

Please apply ASAP as funds are limited

Student Details:	
Student Name:	Student Number: <i>(If known)</i>
Address:	Date of Birth:
Postcode:	Age at start of course:
Email:	Phone Number:

Name of Course & Course Code <i>(If known)</i> :
Level of Course:
Year of Course:

<i>Please circle:</i> Learner Type: 14-16 South Devon Home Educated* High School* <i>(*Learner must live more than 2 miles from campus)</i>	16-18* 19+* <i>(*Apprentices & HE/Uni learners not eligible)</i>
Residency: Have you been resident in the UK or EU for the last 3 years? Yes / No	
Citizenship: British Citizen EU/EEA Citizen Asylum Seeker Refugee Other: _____	
Student EHCP: Do you have an Educational Health Care Plan? Yes / No	

(All) Student Circumstances:	
Who do you live with? <i>(Please state if you live with parents, partner etc)</i>	
Do you have any dependent children?	Yes / No
(16-18 Only) Student Circumstances:	
Have you been in care? *Please include confirmation letter from Social Worker	Yes / No Name of Social Worker: Social Worker's Number: Social Worker's Email:
Are you a young carer? <i>(Do you help to care for a parent/family member?)</i>	Yes / No If yes, for who?

Household Income:

*Aged 16-24, living with parents/guardians, we only assess parent's/guardian's income

* Aged 25+, living with parents/guardians, we assess the student's income only

*If you do not live with parents/guardians, we assess your income (& partner's income if you live together)

**** Evidence must be submitted or the form will be returned to you****

16+ Free College Meals entitlement will also be assessed, based on the Government benefits you receive

Job Seekers Allowance, Housing Benefit or Pension Payments (<u>All pages</u> of award(s), dated within 6 months)	£ Week / Month
Employment Support Allowance &/or Personal Independence Payments (<u>All pages</u> of award(s), dated within 6 months)	£ Week / Month
Income Support or Universal Credit (<u>All pages</u> of award, dated within 6 months)	£ Week / Month
Working Tax Credit (<u>All pages</u> of award, dated within 6 months)	£ Week / Month
Child Tax Credit (<u>All pages</u> of award, dated within 6 months)	£ Week / Month
Earned Household Income (3x monthly wage slips or P60)	£ Week / Month
Self-Employed Earnings (Official letter from accountant or self-assessment official award letter showing last year's earnings)	£ Annual Amount

Previous Education & Course Fees (19+ only)

If studying a Level 1 or 2 course, are you expected to pay for your tuition & exam fees?

Age 19-23- Do you already hold a Full Level 2 qualification? (5 GCSE's A-C count as a Level 2 qualification)

Age 19-23- Do you already hold a Full Level 3 qualification? (2 A-Levels/4 AS count as a Level 3 qualification)

If studying a Level 3-6 course, have you applied for an Advanced Learner Loan to support your fees?

Assistance with Travel:

If eligible, you will be issued with the appropriate travel support for your home-college journey. The Stagecoach bus pass entitles you to 24/7 free & unlimited travel from 1st September 2017- 31st July 2018.

By requesting travel support, you are agreeing to abide by the SDC Transport Code of Conduct (See Website)

Which type of support do you require?

Please tick

SDC Stagecoach Dayrider Bus Pass	
SDC Stagecoach Dayrider Bus Pass + Ferry Pass (Dartmouth Learners)	
SDC Stagecoach Explorer Bus Pass (Must live in Explorer Zone)	
Kingsbridge Coach Pass (Kingsbridge, East Allington, Halwell, Harbertonford)	
Devon County Council Taxi (You must apply directly to Devon County Council)	
Torbay Council Taxi (Please indicate here & we will send you the form)	
Petrol Allowance (19+ only)	

Apply Online! You can now apply & track your application directly through the website!
Or, post with photocopied evidence to; Helpzone, South Devon College, Long Road, Paignton TQ4 7EJ
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Childcare Assistance: Please note that if you are under 20 at the start of your course, you must instead apply through Care to Learn; <https://www.gov.uk/care-to-learn/overview>

*All Childcare providers must be OFSTED registered

*If your child is eligible for LEA funded sessions, these **must** be used first, you may then apply for additional support, if required

*All payments are made directly to the childcare provider by BACS each month. These payments are dependent upon your attendance

*Retainer and holiday cover costs **cannot** be covered by the fund and must be paid for in full to the provider by yourself. This can only cover costs for **your timetabled lessons during term time.**

Child's Name(s)	Date of Birth(s)	Age

How many days per week will your require bursary support for childcare?

Childcare Provider Details: *(Nursery, child minder or after school club)*

Provider Name:

Provider's OFSTED Registration Number:

Provider Phone Number:

Provider Email Address:

Provider Address:

Provider's Rate: £ _____ per _____ Day / Hour / Session

Is your child eligible for LEA funded/free sessions? Y / N

If so, how many per week?

Bank Details: (These could be your bank details, or a parent's/guardian's)

**** All bursary applicants must provide bank details****

Please provide details so that payment can be made to you direct (if applicable)

Sort Code: _ _ / _ _ / _ _

8 Digit Account Number: _ _ _ _ _ _ _ _

Account in name of:
(Name on bank card)

Additional Comments: *(Is there anything else you would like us to take into consideration)***Your Declaration:** *(Please read carefully)*

- I declare that the information on this form is correct to the best of my knowledge
- I undertake to advise the Fund Administrators of any change in my financial circumstances
- I understand that I am eligible for help from this fund only if I am a current student at South Devon College
- I understand and accept that my data may be shared with other agencies & organisations in relation to the administration of this scheme, but will not be used for any other purposes.
- I understand that giving false or misleading information may result in action taken against me and may jeopardise present and future applications
- I understand that instalments for travel and childcare awards may be withheld if my attendance drops below the minimum requirements
- I understand that South Devon College is under a duty to protect the funds it administers and to this end may use the information provided on this form to prevent and detect fraud
- I understand that I will not be eligible for funds if I have outstanding debts to the college
- If I withdraw from my course, I will be required to repay my award to the fund
- If I withdraw from my course, I will be required to return any travel pass issued



****THIS FORM MUST BE SIGNED OR WILL NOT BE ASSESSED****

Learner/Parent/
Guardian Signature: _____

Dated: _____

Helpzone Use Only**Fund:**

14-16 Home Ed / High School / 16-18 DB / 19 Riser DB / 19-24 EHCP DB / 16-18 GB

LSF / ALLB / REJECTED

Entitled to Meal Credits?	No	16-18 EFA	16-18 DB	19+ Riser	19-24 EHCP
Course Materials	Department / Learner				
DBS	Department / Learner				
Uniform	Department / Learner				
Travel Type & Cost					
Exam & Tuition Fees	Exam Fee: £		LSF Support: £		
_____ % Support	Tuition Fee: £		LSF Support: £		
Childcare / GB Calculations					
Authorised by:	Date:				